



Gerald R. Ford International Airport

5440 44th Street, Grand Rapids, MI 49512

Regular Office Hours

Monday-Friday, 0800-1600
Eastern Time (ET)

**Hours of Service for Entrance
and Clearance**

Inspection services for the entrance/
arrival of aircraft at Gerald R. Ford
International Airport are available on a
case-by-case basis in accordance with
the port's permission to land
procedures.

Commercial aircraft operators
departing the U.S. must obtain an
outbound clearance by contacting CBP
directly.

Contact Information

(616) 942-5245 CBP Grand Rapids Port Office
KGRR_GAP@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP Grand
Rapids during regular business hours. Requests for permission
to land at KGRR are reviewed on a case-by-case basis.

Permission to land is granted with a tolerance of (+/-) 30
minutes. If your ETA deviates outside those parameters,
Previously granted permission(s) are invalid and you must
contact CBP to re-secure permission to land.

Inspection Process

- Grand Rapids does not have an FIS.
- A CBP Officer will meet the aircraft at either of two FBO's, AVFlight or Signature Flight.
- Airport Control Tower will direct to the FBO you designated with your permission to land request.
- Arriving from outside of Canada also requires Regulated Waste disposal to be coordinated with the FBO.
- A CBP Officer will process passengers on site.

Special Procedures/Miscellaneous

- Permission to land must be granted by a CBP Officer by contacting the port during regular business hours.
- Arrivals outside of business hours must be coordinated with one of the FBO's CBP Reimbursable Services (RSP). A CBPO will explain the process when permission to land is requested.

NOTE: For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov